

PATTERSON CHRISTIAN MINISTRY FUND OVERVIEW

HISTORY

Mrs. Andrew (Ruth) Patterson bequeathed a sum of money to the First Presbyterian Church, Beaver, Pennsylvania, to support Christian ministry. First Presbyterian Church, in turn, irrevocably contributed a portion of this bequest to the Patterson Christian Ministry Fund (PCMF), established on October 22, 2008, to be disbursed through a field of interest fund administered by the Beaver County Foundation.

PURPOSE

First Presbyterian Church created the Patterson Christian Ministry Fund to provide financial resources to dynamic Christian ministry organizations to assist with operating support, capital needs, Christian social services (including counseling) and any such activities deemed to promote, encourage, and sustain the message and love of Jesus Christ in Beaver County and the surrounding area. Distributions from the fund may also be used to assist in the sponsoring of conferences and evangelism programs in Beaver County and the local region. The PCMF will make both stand alone and matching gifts, but does not intend to be the primary support of the receiving organizations. Qualifying Christian nonprofit organizations will promote local evangelism in keeping with Christ's great commission as found in Matthew 28:18-20 and/or show the love of Christ consistent with His words found in Matthew 25:45-46.

GRANT GUIDELINES

The PCMF limits grants to Christian Organizations, not individuals, in Beaver County and the local region and prefers to make grants for the following reasons:

- Christian evangelism and outreach ministries, particularly those that extend beyond the walls of established congregations.
- Christian ministries that serve the less fortunate in our society.
- Seed money for the start-up costs associated with new and innovative ministry programs.
- Support for organizations with a track record of fulfilling their mission.
- Grants which will generate additional funding (matching or challenge grants).
- Grants for programs that provide direct human services.
- Programs and training that empower the laity.

PAST PRACTICE

PCMF grants have typically been in the \$3,000 to \$15,000 range and may include the stipulation that they be matched by other donors. Challenge grants must be matched with "new money" defined as new donors or year over year increases from current donors.

BOARD OF DIRECTORS AND FUNDING CYCLE

The PCMF has a Board of Directors that seek and review grant proposals, recommend funding, and evaluate project/program effectiveness. Grant requests must be postmarked by May 1 and are acted on around June 1.

RESTRICTIONS

The PCMF does not make grants to support:

- Individuals

- Debt service and retirement
- Internal programs of individual congregations

Beaver County Foundation
PATTERSON CHRISTIAN MINISTRY FUND GRANT PROPOSAL
Submission Check List

Application Instructions: Complete this Grant Proposal Submission Checklist, the Application Cover Form, answer questions on Application Page 2 on separate sheets of paper (use no more than 6 pages), complete the Project/Program Budget Form, and add attachments as requests on the submission checklist. Compile the completed items in the order noted on the submission checklist, and submit an original and five copies. **This sheet is to accompany every grant application. Please submit your grant proposal in the following order. Check all that apply.**

Name of Organization _____

- ☐ 1. Grant Proposal Checklist
- ☐ 2. The Beaver County Foundation Application Cover Form
- ☐ 3. Proposal Narrative (contains organizational history and project justification; not more than 2-6 pages).
- ☐ 4. Project Budget Form
- ☐ 5. One copy of your organization's IRS 501(c)(3) non-profit determination letter (not required for past recipients of Patterson Christian Ministry Fund grants).
- ☐ 6. Current list of governing board including names and occupations; please note officers.
- ☐ 7. If applicable, letters from financial or programmatic partners in the proposed project/program.
- ☐ 9. Most recent annual report or publication describing your organization if available.
- ☐ 10. One original and five copies of the entire grant proposal (Do not bind or staple--use paper clips or binder clips).

Completed by: _____ Date: _____

BEAVER COUNTY FOUNDATION
GRANT MAKING PROGRAM
APPLICATION COVER FORM
Please computer generate, type or print neatly

ORGANIZATION INFORMATION

Legal name of applicant organization: _____
Address : _____
Executive Director, President or CEO name and title: _____
Telephone: _____ Fax: _____ Contact E-mail: _____
Contact Name: (If different from Director/CEO): _____ Website: _____
Contact title and Phone: _____
Year organization founded: _____
Organization's total operating budget: \$ _____ Amount of this request: \$ _____

GRANT REQUEST INFORMATION

Fiscal Agent (if you do not have your own 501 (c)(3) status): _____
Name of Project: _____
Project/Program Abstract (Brief summary of project/program-if you're grant is awarded, this may be used for public relations).

Please check all communities in the Foundation's service area that are served by the proposal.

☐ Ambridge, ☐ Aliquippa, ☐ Beaver, ☐ Beaver Falls, ☐ Freedom, ☐ Midland, ☐ Monaca, ☐ New Brighton,
☐ Hopewell, ☐ Rochester, ☐ Other _____

TOTAL GRANT REQUEST	
Cost of proposed project/program	
Amount requested from the Patterson Christian Ministry Fund of the Beaver County Foundation	
Request as a % of the total project/program costs.	
TOTAL	

List recent grant funding sources:

PATTERSON CHRISTIAN MINISTRY FUND

Application Page 2

Answer the following questions in section A-D in a total of 2-6 pages:

A. Project/Program Narrative

1. Describe the following aspects of the project/program:
 - a) History of the organization and/or Project/Program (include accomplishments and qualifications)
 - b) Problem/Needs Statement (why is this project necessary and who will it serve)
 - c) Project/Program Design (include process and who is involved)
 - d) Objectives (desired outcomes of the project/program)
 - e) Methods (activities that will be conducted in order to achieve/implement objectives)

B. Impact and Evaluation

1. How will you define success for your project/program? Why do you think the project/program will be successful?
2. If this is a recognized model or vendor produced project/program, have you seen it in practice elsewhere? How will you learn from their experiences?
3. Who are your partners in this project/program and what roles do they play?
4. Describe how your project/program/promotes, encourages, and sustains the message and love of Jesus Christ in Beaver County.
5. How does your project/program incorporate the sharing of the Gospel with those you serve to help build the Kingdom of God in Beaver County?
6. If applicable, how does your ministry reach the poor or marginalized in our community?

C. Sustainability Plan

1. List additional sources of support for this project/program in the chart below:

Other funding sources	Potential or Committed	Amount

2. What are your plans for long-term funding and/or maintenance of the proposed project/program?
3. If your organization is offered a Patterson Christian Ministry Fund grant, would you prefer an outright grant or a one-to-one challenger/matching grant to help develop new donors and raise additional funds?

D. Endorsement

We have carefully read the information provided for the Beaver County Foundation Proposal Form. The governing board has approved the submission of this proposal. If we receive a grant, we agree to use the funds as granted or to return them if such use is not feasible. We will allow the Beaver County Foundation to use information provided in this grant for public information pieces and will mention the Foundation's support in any publicity generated regarding this project/program. Please sign below to verify that the governing board has approved the submission of this proposal.

President/Executive Director

Date:

PATTERSON CHRISTIAN MINISTRY FUND
PROPOSED PROJECT/PROGRAM BUDGET FORM

Prepare the following operating budget for the **proposed project/program** for your current fiscal year.

PROPOSED PROJECT/PROGRAM BUDGET			
ITEM	Amount requested from PCMF	Amount provided from other sources	Total Amount
<i>Project/Program Expenses</i>			
<i>Personnel Costs</i>			
TOTAL PROJECT PROGRAM BUDGET			

Following review of your application, and at the Patterson Christian Ministry Fund Board of Director's discretion, an on-site visit by a member of the Board to the organization may be requested to gain greater understanding of the organization and its specific need. The Board may also ask the organization to make a presentation to the full PMCF Board.

The original application and five copies of the grant application should be mailed to:

Patterson Christian Ministry Fund
c/o Beaver County Foundation
P.O. Box 569
Beaver, PA 15009

Postmark deadline is May 1.