Beaver County Foundation
Scholarship Guidelines and Application Form

Beaver County Foundation
PO Box 569
Beaver, PA 15009
**Introduction:**

The Beaver County Foundation is a community foundation and is authorized to function as such by the Internal Revenue Service and the Commonwealth of Pennsylvania.

**Guidelines:**

The Beaver County Foundation administers many different funds for the benefit of the residents of Beaver County pursuing education in a post secondary setting. Each scholarship fund has its own selection criteria to evaluate and determine scholarship awards.

The Beaver County Foundation uses the same application for all scholarships, except the John Knobloch Scholarship and the Sherri A. Zdunek Scholarship, for which it makes the selection. Scholarship selection committees may choose to use our application form. Some scholarships use their own application form or may require additional information. Please refer to the Beaver County Foundation’s current list of scholarship funds for specific selection criteria and additional necessary attachments. Scholarships are awarded to the student, but payment is made to the educational institution.

Applications may be submitted by students about to complete their senior year of high school, and in some cases by students already enrolled in a college or university.
**Student Criteria and Information:**

1. The student must have applied to one or more post secondary institutions or have been accepted by same or must be currently enrolled in a college or university at the time of application.
2. The student must submit the following as part of the completed application package:
   a. A complete application form.
   b. One sealed recommendation
   c. A copy of an official authorized high school transcript. A CED certificate may be substituted in some situations.
   d. SAT or ACT test scores
   e. Copies of letter(s) from colleges, universities or other post secondary schools acknowledging receipt of an application.
   f. Specific essays (250) words giving life experiences and career goals.
3. The Beaver County Foundation has the right to request any additional materials from the student applicant.
4. For those scholarships that are renewable, a renewal application must be submitted each year.
5. Scholarships are for full-time students, studying on a full-time basis, unless otherwise noted.

**Timeline:**

1. Completed application packages must be delivered to the Beaver County Foundation (or postmarked) no later than May 1.
2. Award winners will be advised of the status of their request no later than June 1. Because of the volume of applicants, only those applicants who are awarded the scholarship will be notified of the status of their application.
3. Certificates and an award letter will be given each award recipient.
4. Scholarships are awarded to the student but paid to the student’s educational institution.

**Application Check List:**

- The completed application form
- One sealed recommendation
- Official school transcript
- Proof of enrollment or acceptance
- IRS 1040 pages 1 and 2 only
- Special essays or scholarship fund requirements.
Application  Application Deadline: May 1

Form

Note: Only apply for the scholarships for which you are qualified. **Submit a separate supplication for each scholarship.** See the attached list of scholarship available and the application form materials they require if different from this general application.

Scholarship for Which You Are Applying: ____________________________________________________

Name: ____________________________________________

Last          First          Middle

Permanent Address: ____________________________________________________________

Street or PO Box          City          State          Zip/Code

Home Phone _______________  Cell Phone _______________  Email _________________________

Date of Birth ___/___/____  Sex: __Male ___Female

Name of the school in which you plan to enroll or are currently enrolled:

<table>
<thead>
<tr>
<th>Name of School</th>
<th>City/State</th>
<th>Student ID#</th>
<th>GPA (if currently enrolled)</th>
<th>Cum GPA</th>
</tr>
</thead>
</table>

Do you plan to live:  On Campus ___  Off Campus (not home) ___Commute from home___  Unknown___

Have you been accepted? __Yes  __No  Anticipated major or area of study ___________________

Name of high school currently attending __________________________________________ GPA ______

Name of high school guidance counselor: _____________________High School Phone Number ______

If diploma via GED, indicate City/State and date obtained: ______________________________________

SAT Score  Math _____  Reading/Writing ______

ACT Scores  English _____ Math ______Reading ____  Science Reasoning ____  Composite _____

I have read the “Application Guidelines” and understand both the submission procedures and deadline requirements:

Signature ___________________________  Date ___/___/_______
## Activities Form

Use only the space provided below. Please list all extracurricular, community and personal activities in which you have participated during the past three years as well as activities you are planning for the current year. Include clubs, forensics, sports, student government, fine arts, volunteer work, youth programs, music scouting, etc. Please do not send a resume.

<table>
<thead>
<tr>
<th>Extracurricular Activities</th>
<th>Participation by Year</th>
<th>Positions Held</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>FR, SO, JR, SR</td>
<td></td>
</tr>
<tr>
<td>College</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Community and Volunteer Activities</th>
<th>Participation Year</th>
<th>Positions Held</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td>FR, SO, JR, SR</td>
<td></td>
</tr>
<tr>
<td>College</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Work Experience</th>
<th>Dates of Employment</th>
<th>Position/Job Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Awards and Honors</th>
<th>Year</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>High School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>College</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Financial Form

You are a "dependent" student if you are under 24 years of age and do not meet any of the following criteria: (1) a ward of the court; (2) married and living away from your parents; (3) have been claimed by your parents for tax purposes for two consecutive years and have earned at least $4,000 in each of those two years; (4) served in the military.

If you are a dependent student, please have your parents complete this form using information from their current year Federal Income Tax Return and include a copy of the first 2 pages only of the current return. If your parents have not filed taxes by the time they are completing this from they must use estimated numbers for the current year and include a copy of the first 2 pages of the previous year IRS Form 1040. If you are an independent student, information about you and your spouse, if applicable, must be included. You do not need to include information about your parents.

___ I am using numbers from my current year return ___ I am using estimated numbers from my current year tax return. I am sending copy of my prior year return.

___ I am using number from my prior year tax return ___ I am a dependent (complete both columns)

1. Annual Gross Income
   $_________________

2. Annual Income earned by
   Father $___________ Student $___________
   Mother $___________ Spouse $___________
PARENT(S) STUDENT
   $___________________ $___________________

3. Untaxed income/benefits (AFDC,ADC,SSI)
   List source of benefit
   $___________________ $___________________

4. Cash, Savings Stocks, Bonds, CD’s etc.
   $___________________ $___________________

5. Net value of real estate holdings not used as a primary residence (market value less mortgage balance)
   $___________________ $___________________

6. List other sources of financial aid and amounts (including scholarships, loans) which you have been awarded: __________________________________________________________________________
   __________________________________________________________________________

7. Total number in the household ___ Total number of family attending college next school year.
   Father’s occupation ____________________ Applicant’s occupation ____________________
   Mother’s occupation ____________________ Spouses occupation ____________________
   Parent’s Current marital status  □ Single  □ Married  □ Separated  □ Divorced  □ Widowed
   Applicant’s current marital status □ Single □ Married □ Separated □ Divorced □ Widowed

Certification: I (we) certify that all of the information on this form is true and complete to the best of my (our) knowledge. If asked by any authorized official of the Beaver County Foundation, I (we) agree to give documentation for information given on this form. I (we) realize that failure to comply with a request for further information may prevent the applicant from receiving aid.

Applicant’s Signature ________________________________ Date _____/____/______

Parent or Spouse Signature ________________________________ Date _____/____/______
Grade Certification Form

We must receive the current transcripts or the application will not be reviewed.

This section is to be completed by an advisor/counselor. GPA information should be on a scale of 4.0. Only transcripts with the fall term (August - January) information will be accepted and must be included with the application. If transcripts are not available until January, the student must wait and send them and the application at the same time. This certification form is to be included in the complete scholarship application packet.

Student’s Name: _______________________________________________________________________

School Name: __________________________________________________________________________

At the close of the most recent term (January), the applicant ranked _____ in a class of ________.

At the close of the most recent term (January), the applicant’s cumulative GPA was ______ on a scale of 4.0.

SAT Scores:

Reading/Writing __________

Math __________

ACT Scores:

English __________

Math __________

Reading __________

Science Reasoning __________

Composite __________

Person Completing this form ______________________________ Title ___________________________

Signature ______________________________________________ Date: _____/____/_______

A TRANSCRIPT INCLUDING FALL TERM GRADES MUST ACCOMPANY THIS APPLICATION DO NOT SEND THIS FORM SEPARATELY!
Letter of Recommendation

When selecting someone to complete your recommendation, select an individual who will be thorough in the review of your character. Select someone who knows you and your family well and will be able to give a candid and unbiased evaluation. Your recommendation must be completed by someone other than your parents, immediate family or school counselors. In the past, recommendations have been written by clergy, coaches, employers, supervisors, neighbors, teachers, or a family friend.

The letter of recommendation must be returned to us signed and in a sealed envelope along with your application. Any recommendation received with a broken seal will be rejected. A representative from the Foundation may contact the applicant should there be any questions regarding the application.

Criteria the evaluator may consider when writing your recommendation letter.
- Academic performance
- Personal character
- Leadership qualities
- Determination to succeed
- Community service
- Clear plan for attaining educational goals
- Overall comparison to classmates/peers

The evaluator should also provide a brief statement as to why he or she thinks you are most deserving of the scholarship.

Personal Essay

On a separate sheet of paper, please take the time to prepare a well developed, well written, grammatically correct essay. This is your opportunity for the Scholarship Committee to get to know you as an individual. While GPA, ACT/SAT scores, financial need, etc., are important selection criteria, a good essay often sets one student apart from others who are equally qualified. The essay is to be limited to 250 words or one page. You may want to write about an interest you have, a challenge you’ve met (or haven’t been able to meet) or something that you are passionate about. The objective is to give you an opportunity to tell us about another dimension of you not previously revealed. There is no “correct” way to develop and prepare this essay. In writing about something that matters to you, you will convey a sense of yourself that will provide invaluable information and insight during the evaluation process.

PLEASE DO NOT PUT YOUR NAME ON THE ESSAY PAPER. The essay must be typewritten (either on a typewriter or personal computer) and included with the complete application packet. Spelling and grammar DO matter—if you cannot take time to submit a grammatically correct essay, what guarantee is there that you will take the time necessary to receive full advantage of your college or university education? If you are concerned that your writing skills are not what they should be, we suggest that you have a teacher or counselor proof-read your essay for grammatical and spelling accuracy.